Cheung Sha Wan Catholic Secondary School
Proposal for Capacity Enhancement Grant (CEG) 2015 –2016

AIMS
(a) reducing workload of teachers; and
(b) coping with diverse and special learning needs of students

HOW TO USE THE GOVERNMENT GRANT

The proposal is as follows:

<table>
<thead>
<tr>
<th>OBJECTIVE</th>
<th>PLAN / ACTION</th>
<th>DURATION</th>
<th>BUDGET</th>
<th>SUCCESS CRITERIA</th>
<th>PERSON-IN-CHARGE</th>
</tr>
</thead>
<tbody>
<tr>
<td>To enhance teaching effectiveness and reduce the workload of teachers</td>
<td>Recruitment of extra staff and resources - To recruit teachers, teaching assistants, tutors and other resources to support teaching and school operation</td>
<td>Throughout the year</td>
<td>$ 730,000.00</td>
<td>Performance assessment is satisfactory. The resources are well utilized.</td>
<td>Mr. Wong Yiu Fai</td>
</tr>
</tbody>
</table>

Total | $730,000.00 |

Surplus brought forward from the previous academic year ($265,835.90) and CEG Received for 2015-2016 ($574,415.00) $840,250.90

Surplus $110,250.90

Prepared by: Mr. Wong Yiu Fai (Vice Principal)

Checked by: Mr. Poon Shing Kai Calepodius (Principal)

Endorsed by: Ms. Chan Kam Tim Theresa (Supervisor)

Date: 2 Nov 2015