Cheung Sha Wan Catholic Secondary School  
Proposal for Capacity Enhancement Grant (CEG) 2010 –2011

**AIMS**
(a) reducing workload of teachers;
(b) coping with diverse and special learning needs of students with varied abilities, ranging from the gifted ones to those with learning difficulties;
(c) facilitating student leadership training; and
(d) enhancing students’ language proficiency

**HOW TO USE THE GOVERNMENT GRANT**
The proposal is as follows:

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<tr>
<th>AIM</th>
<th>PLAN</th>
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</table>
| (a) | (1) One contract teacher teaching Chinese Language | 1-yr contract | ($19,835 x 12 x 1.05) (including 5% MPF) $249,921 | ● Professional performance review of the teacher  
● Students’ feedback & examination results | Mr. Kwok YW |
| (a) | (2) One Clerical Assistant | 1-yr contract | ($6,600 x 12 x 1.05) (including 5% MPF) $83,160 | ● Observation  
● Feedback from teaching staff | Mr. Li CF |
| (a) | (3) Homework & Test Record System Study Room for F.1 – F.5  
Homework tutorial Group F1 – F.5  
Homework Detention Class F.1– F.5 | mid Sept 10 – late June 11 | $85,000 | ● Observation  
● Feedback from persons-in-charge & participants  
● More than 70% of the respondents recognize the importance of self-discipline | Mr. Li CF & Ms. Yik LH |
| (a) | (4) Helpers to enter marks | Half-yearly & Final Exams | $6,000 | ● Observation  
● Feedback from teaching staff | Ms. Ip YC |
| (a) | (5) Biology  
- Part-time helper for preparation of teaching materials | | $1,000 | ● The helpers can complete all duties assigned in a total of 15 working hours  
● Satisfactory quality as observed by teachers | Ms. Ip CN |
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| (b) | (6) After-school Extended Learning (ASEL) Class (F1-F3) | Sept 10 – June 11 | $119,000 | • Observation  
• Feedback from persons-in-charge & participants | Mr. Wong CK & Ms. Ip YC |
| (b) | (7) Subsidy to Tutorial Classes | Sept 10 – June 11 |  
- Biology (F.4-F.6) $9,000  
- Chemistry (F.4-F.6) $9,000  
- Physics (F.4-F.5) $9,000  
- Liberal Studies $5,000  
- Geography $9,000  
= $41,000 | • Assessment records show trend of improvement  
• Feedback from persons-in-charge & participants | Ms. Ip CN  
Mr. Wong CK  
Mr. Wong YF  
Mr. Tai KF  
Ms. Yik LH |
| (b) | (8) Applied Learning (10-11) 9 students | Sept 10 – June 11 | $25,000 | • Feedback from vendor & students | Mr. Chau WH |
| (b) | (9) Integrated Science  
- Senior form students to assist junior form students  
- Workshop for International Junior Science Olympiad | | $3,000  
$6,000  
= $9,000 | • Observation and feedback from students | Mr. Chin HW |
| (b) | (10) Chinese History  
- Subsidy for Study Tours and Heritage Exhibitions | | $2,000 | • Observation  
• Students enhance knowledge on Chinese culture and national development | Mr. Li WH |
<p>| (c) | (11) Leadership training package for 50 Prefects | Sept 10 – Oct 11 | $5,000 | • 85% of participants feel satisfied and find the training useful | Ms. Cheung CY |</p>
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| (c) | (12) CGC Mass Programme  
   - Big Brothers’ & Sisters’ Scheme & Leadership Training | Sept 10 – June 11 | $14,500 | ● More than 70% of little brothers find the scheme useful in helping them adapt to new school life.  
   ● More than 70% of big brothers find the scheme useful in enhancing their leadership potential and social skills. | Mr. Lau CK & Ms. Tam CY |
| (c) | (13) Leadership training programs for House Captains, Chairman, Committee members of Clubs, Interest groups etc. | Sept 10 – June 11 | $15,000 | ● Questionnaire results from participants reflect that their leadership skill and self-discipline are improved  
   ● Teacher-in-charge observes that participants show improvement in leadership skills | Mr. Wat HT |
| (c) | (14) Leadership Training – Science KLA | | $1,000 | ● Teacher-in-charge observes that participants show improvement in leadership skills | Mr. Wong CK |
| (c) | (15) Training for gifted students and high achievers | | $2,000 | ● Satisfactory participation in the related training programmes | Mr. Cheng Paul |
| (d) | (16) English  
   - F.4 & F.5 Enrichment Course | Whole school year | $5,000 | ● 90% attendance  
   ● Feedback from persons-in-charge & participants  
   ● Students show improvement in both performance and learning attitude | Ms. Chew LC |
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| (a) | (17) Chemistry  
- Clerical Support | June 11 – Aug 11 | $3,250 | ● The helpers can complete the assigned duties on time (within 4 weeks’ time) and the products produced should be in good quality | Mr. Wong CK |
| (b) | - F.7 students to assist F.4 & F.5 students (Chemistry) | | | ● Over 80% of the participants can get a 50% or above in the 1st common test in 10-11 | |
| (d) | - Senior form students to assist F.4 & F.5 students in chemistry language (Combined Science – Chemistry) | | | ● Feedback from persons-in-charge & participants | |
| **Total** | | | **$666,831** | | |

**Fund Sources**

CEG Received for 2010-2011 $471,771

To be covered by other fund sources $195,060

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Submitted by: _____________________________  
(Ms. Susanne SS Ng, Principal)

Approved by: _____________________________  
(Mr. Tsang Kin Wah, Supervisor)

Prepared by: _____Dennis Chan_____

Date: 7-12-2010