

Cheung Sha Wan Catholic Secondary School
Proposal for Capacity Enhancement Grant (CEG) 2010 –2011

AIMS

- (a) reducing workload of teachers;
- (b) coping with diverse and special learning needs of students with varied abilities, ranging from the gifted ones to those with learning difficulties;
- (c) facilitating student leadership training; and
- (d) enhancing students' language proficiency

HOW TO USE THE GOVERNMENT GRANT

The proposal is as follows:

AIM	PLAN	DURATION	BUDGET	EVALUATION & PERFORMANCE INDICATORS	PERSON-IN-CHARGE
(a)	(1) One contract teacher teaching Chinese Language	1-yr contract	(\$19,835 x 12 x 1.05) (including 5% MPF) \$249,921	<ul style="list-style-type: none"> ● Professional performance review of the teacher ● Students' feedback & examination results 	Mr. Kwok YW
(a)	(2) One Clerical Assistant	1-yr contract	(\$6,600 x 12 x 1.05) (including 5% MPF) \$83,160	<ul style="list-style-type: none"> ● Observation ● Feedback from teaching staff 	Mr. Li CF
(a)	(3) Homework & Test Record System Study Room for F.1 – F.5 Homework tutorial Group F1 – F.5 Homework Detention Class F.1– F.5	mid Sept 10 – late June 11	\$85,000	<ul style="list-style-type: none"> ● Observation ● Feedback from persons-in-charge & participants ● More than 70% of the respondents recognize the importance of self-discipline 	Mr. Li CF & Ms. Yik LH
(a)	(4) Helpers to enter marks	Half-yearly & Final Exams	\$6,000	<ul style="list-style-type: none"> ● Observation ● Feedback from teaching staff 	Ms. Ip YC
(a)	(5) Biology - Part-time helper for preparation of teaching materials		\$1,000	<ul style="list-style-type: none"> ● The helpers can complete all duties assigned in a total of 15 working hours ● Satisfactory quality as observed by teachers 	Ms. Ip CN

AIM	PLAN	DURATION	BUDGET	EVALUATION & PERFORMANCE INDICATORS	PERSON-IN-CHARGE
(b)	(6) After-school Extended Learning (ASEL) Class (F1- F3)	Sept 10 – June 11	\$119,000	<ul style="list-style-type: none"> ● Observation ● Feedback from persons-in-charge & participants 	Mr. Wong CK & Ms. Ip YC
(b)	(7) Subsidy to Tutorial Classes	Sept 10 – June 11	Biology (F.4-F.6) \$9,000 Chemistry (F.4-F.6) \$9,000 Physics (F.4-F.5) \$9,000 Liberal Studies \$5,000 Geography \$9,000 \$41,000	<ul style="list-style-type: none"> ● Assessment records show trend of improvement ● Feedback from persons-in-charge & participants 	Ms. Ip CN Mr. Wong CK Mr. Wong YF Mr. Tai KF Ms. Yik LH
(b)	(8) Applied Learning (10-11) 9 students	Sept 10 – June 11	\$25,000	<ul style="list-style-type: none"> ● Feedback from vendor & students 	Mr. Chau WH
(b)	(9) Integrated Science <ul style="list-style-type: none"> - Senior form students to assist junior form students - Workshop for International Junior Science Olympiad 		\$3,000 \$6,000 \$9,000	<ul style="list-style-type: none"> ● Observation and feedback from students 	Mr. Chin HW
(b)	(10) Chinese History <ul style="list-style-type: none"> - Subsidy for Study Tours and Heritage Exhibitions 		\$2,000	<ul style="list-style-type: none"> ● Observation ● Students enhance knowledge on Chinese culture and national development 	Mr. Li WH
(c)	(11) Leadership training package for 50 Prefects	Sept 10 – Oct 11	\$5,000	<ul style="list-style-type: none"> ● 85% of participants feel satisfied and find the training useful 	Ms. Cheung CY

AIM	PLAN	DURATION	BUDGET	EVALUATION & PERFORMANCE INDICATORS	PERSON-IN-CHARGE
(c)	(12)CGC Mass Programme - Big Brothers' & Sisters' Scheme & Leadership Training	Sept 10 – June 11	\$14,500	<ul style="list-style-type: none"> ● More than 70% of little brothers find the scheme useful in helping them adapt to new school life. ● More than 70% of big brothers find the scheme useful in enhancing their leadership potential and social skills. 	Mr. Lau CK & Ms. Tam CY
(c)	(13)Leadership training programs for House Captains, Chairman, Committee members of Clubs, Interest groups etc.	Sept 10 – June 11	\$15,000	<ul style="list-style-type: none"> ● Questionnaire results from participants reflect that their leadership skill and self-discipline are improved ● Teacher-in-charge observes that participants show improvement in leadership skills 	Mr. Wat HT
(c)	(14)Leadership Training – Science KLA		\$1,000	<ul style="list-style-type: none"> ● Teacher-in-charge observes that participants show improvement in leadership skills 	Mr. Wong CK
(c)	(15)Training for gifted students and high achievers		\$2,000	<ul style="list-style-type: none"> ● Satisfactory participation in the related training programmes 	Mr. Cheng Paul
(d)	(16)English - F.4 & F.5 Enrichment Course	Whole school year	\$5,000	<ul style="list-style-type: none"> ● 90% attendance ● Feedback from persons-in-charge & participants ● Students show improvement in both performance and learning attitude 	Ms. Chew LC

AIM	PLAN	DURATION	BUDGET	EVALUATION & PERFORMANCE INDICATORS	PERSON-IN-CHARGE
(a)	(17)Chemistry - Clerical Support	June 11 – Aug 11	\$3,250	<ul style="list-style-type: none"> ● The helpers can complete the assigned duties on time (within 4 weeks' time) and the products produced should be in good quality ● Over 80% of the participants can get a 50% or above in the 1st common test in 10-11 ● Feedback from persons-in-charge & participants 	Mr. Wong CK
(b)	- F.7 students to assist F.4 & F.5 students (Chemistry)				
(d)	- Senior form students to assist F.4 & F.5 students in chemistry language (Combined Science – Chemistry)				
Total			\$666,831		

Fund Sources

CEG Received for 2010-2011

\$471,771

To be covered by other fund sources

\$195,060

\$666,831

Submitted by: _____
(Ms. Susanne SS Ng, Principal)

Approved by: _____
(Mr. Tsang Kin Wah, Supervisor)

Prepared by: Dennis Chan

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